



# Loma Portal Foundation

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## OFFICERS

*Valerie Lawson*  
President

*Devon Gaudet*  
Vice President

*Kelly Murphy-Lyman*  
Secretary

*Brooke Smith*  
Treasurer

*Mark Morici*  
Principal

## MONTHLY MEETING MINUTES

September 8, 2021 6pm  
Plumosa Park

### CALL TO ORDER-Valerie

- There were 30 attendees in person.
- General info/rules were covered

### INTRODUCTIONS-Devon

- The Board and Foundation attendees introduced themselves to the group.

### APPROVAL OF SECRETARY'S MINUTES-Kelly

- Dain motioned to approve the June minutes as written.
- Lisa seconds
- Approved

### PRESIDENTS REPORT-Valerie

- We are looking into "in person" future meetings at another location. We are welcoming feedback with ideas.
- We are hoping to have as normal (pre-covid) of a year as possible.
- We really need to profit from fundraising this year.
- We need a LOT of help with volunteers. Please sign up if you are interested in chairing or helping with an event.
- E-packets were sent out. So far, we are more successful with responses this year than last.
- We have a new mailing address.

### TREASURER'S REPORT-Brooke

- The current Budget and the 2021-2022 proposed Budget were emailed to Foundation members for review and gone over in the meeting.
- We spent more than we raised. But we raised more than expected.
- There was a general discussion of questions on the revised budget and going over what we pay for and why.
- We are really hoping to have a more lucrative Jog A Thon this year.
- Tax prep and filing fees were budgeted as normal but we are working on having someone do it for free.
- Teacher budgets were raised.

### **APPROVAL OF BUDGET**-Brooke

- Stan made a motion to approve the 2021-2022 budget as written
- Lisa seconds
- Approved

### **PRINCIPAL'S REPORT**-Mark Morici

- We are happy to be open! Even though parents can't be on campus the kids have adjusted well.
- Thanks to our amazing teaching staff and community for all the support.
- We have several safety procedures in place that are being sent out in emails. He went over some of those procedures. Including contact tracing.
- Covid testing started today for those who signed up.
- Music, STEAM, and Library are up and running. These teachers are all funded through our Foundation.
- Back to School night is tomorrow night via zoom.
- There are 385 currently enrolled at LPE.
- If you have any questions, please let Mark know.

### **OLD BUSINESS**

- Bylaws-Valerie
  - We review Bylaws annually. We revised them in fall of 2019. This really helped us through the challenges of covid.
  - We would like to discuss term limits.
  - This will be on the agenda for the October meeting.
  - We will send a copy of the Bylaws out before the next meeting for review.

### **NEW BUSINESS**

1. **COMMITTEE/VOLUNTEER NEEDS**-Valerie
  - We need volunteer/chairs for Auction, Box Tops, Monster Bash, Recycling, Red Ribbon Week, Tile Art, Yearbook.
2. **LOMA LINES**-Ellie Slater (ellieslater@gmail.com)
  - Please email Ellie by Fridays by noon if you have a something to be announced.
3. **JOG A THON**-Brooke and Jessica
  - The kick off assembly will be virtual next week.
  - Jog A Thon will be held on 9/30. The event will be in person. There will be shorter runs but more of them. We will need a few volunteers to pass out water and man the tables.
  - This event is the biggest fundraiser of the year.
  - We are still looking for community sponsors.

**4. RED RIBBON WEEK-Devon**

- This is a great volunteer project to get involved with the teachers and the school. It's a one-week event. You can make it whatever you want. It's a week about making healthy choices and anti-bullying topics. If you are interested in this type of event, please contact Devon.

**5. BOOK FAIR-Devon and Leann**

- We would really love for someone to jump on board and help out with Book Fair. It's a great time to learn the procedures to be able to take it over next year.
- Book Fair happens the first week in November.
- Last year we didn't do as well as normal but still did relatively well considering the circumstances.

**6. BOX TOPS-Devon**

- This again is an easy volunteer project to do.

**7. CLASSROOM LIAISONS-Leann**

- This is communications point of contact between the Foundation and the classroom parents.
- We have almost all classes signed up with a liaison to date.

**8. SOCIAL MEDIA-Kelly**

- We are going to try hard to make our social media presence bigger this year to keep up Foundation interest. If you have anything you want to promote, or photos to share, this includes teachers and staff, please call, text or email Kelly Murphy-Lyman. [Kp\\_murphy@yahoo.com](mailto:Kp_murphy@yahoo.com) 619-228-3204

**9. LOGOWEAR-Dain**

- Last year we transitioned to an online only shop. This is the only time of year we do a pre-order. The rest of the year we sell our left-over inventory.
- We have new hats, shirts, stickers, patches.
- The cut off for this pre-order is in the next week or so.
- Devon also discussed 4<sup>th</sup> grade promotion sign ideas and the logistics of that.

**10. YEARBOOK-Kelly**

- Unfortunately, we lost a significant amount of money this last year on yearbook. We ordered too many books that did not sell.
- Moving forward, we will cap sales at a certain amount, which will be 150 books. If it looks like we have met the 150 before it goes to press, we can up the amount by 10 or 20 books and sell whatever is left over in front of the school at the end of the year if we choose. We will highly promote online sales only and promote getting a yearbook before it runs out.
- We are looking for someone to take over this project. Kelly has already started the process with the company and it's pretty easy from here out. This is a GREAT volunteer project for a working parent.

**11. DAD'S CLUB**-Jeremy and Stan

- Stan introduced what Dads club does. An upcoming meeting date is in the works.
- He mentioned they were working on fundraising events to give back to the Foundation.

**12. FAMILY DINNER NIGHTS**-Jenny

- 1<sup>st</sup> FDN is 9/15 at The Loma Club from 3-8pm.
- We also have The Loma Club set up for 12/15 with a possible holiday drive.
- 9/26 Rubios
- 10/11 Kabob Shop
- She is working on future places to book and also looking for volunteer help to reach out to restaurants.

**13. GENERAL DISCUSSION**

- Run for life is on hold for right now. Per Mark, we can't have large groups of kids running together. We are hopeful to get it back soon. The chair for Run for Life is ready whenever we can start.
- Donation station and general sales in front of school was discussed. Per Mark, we can't have that much congregation in front of school at this time.
- If anyone would like to shadow Lisa Burger in Hospitality or Legacy Bricks this year, she would love the help. This will be the last year she will be at Loma Portal.

Adjournment 7:16pm